

**HILLSBORO CITY COUNCIL MEETING**  
**Hillsboro Municipal Court – 130 Homestead Drive**

**November 14, 2016**

At 7:00 p.m., Council President Lee Koogler called the Hillsboro City Council meeting to order. The following were present for the meeting: Mayor Drew Hastings, Todd Wilkin, Safety and Service Director; Gary Lewis, Auditor; Fred Beery, Law Director; and Debbie Sansone, Clerk.

**ROLL CALL**

Bill Alexander, Tracy Aranyos, Dick Donley, Justin Harsha, Claudia Klein, Ann Morris, and Becki Wilkin were present.

President Koogler led the council in prayer and Mayor Hastings led the Pledge of Allegiance.

**MINUTES**

There were no additions or corrections to the meeting minutes from the October 11, 2016 Regular Meeting. The minutes were approved as written.

**MONTHLY REPORTS**

There were no questions about the October 2016 monthly reports and the clerk read the reports by title only: Auditor, Income Tax Bureau, Police, Public Utilities (includes Street Department), Wastewater Treatment, Water Meter, Water/Sewer Maintenance, and Water Treatment.

**PUBLIC REQUESTS**

Destiny Bryson, Executive Director, Visitors Bureau of Highland County, introduced herself to City Council and presented a packet of information to each member outlining the Bureau's strategic plan and the benefits it provides to Hillsboro and Highland County. Ms. Bryson said that with additional funding from the city, the program will empower local organizations with the means to promote themselves and allow the Bureau to promote tourism on a much broader scale. This will in turn generate more tourism dollars in the county.

Mr. Donley said that Ms. Bryson addressed the Finance Committee earlier in the month. He assured Ms. Bryson and the Bureau that the matter of additional funding for the Bureau is still in committee and will be addressed later in the Council meeting.

**COMMUNICATIONS**

No communications

**CITIZENS' COMMENTS**

No citizens' comments

Mr. Koogler said that the past year has been a challenge for everyone in the city and recognized that it was an incredibly challenging year for Mayor Hastings. He said that personally he felt that Council as a public body serves the citizens and expected all

members to work with the Mayor and the Administration to move forward and meet the needs of the citizens. Mayor Hastings thanked President Koogler saying that he appreciated the remarks.

**COMMUNICATIONS FROM THE MAYOR (Drew Hastings, Mayor)**

Mayor Hastings focused on two items in his monthly report. The first topic was a new program enacted by the State of Ohio with House Bill 233 which provides for small cities to create a municipal Downtown Redevelopment District (DRD). He explained that the creation of the district is simple. The District is a defined area of no more than ten acres. Multiple districts can be created to cover large areas with contiguous boundaries. Each district must have at least one historical building and cannot be residential only and cannot be in an established TIF area. It promotes the historic redevelopment of downtown areas, authorizes property tax exemptions, and allows for redevelopment charges. It encourages people to live and work downtown and includes façade improvements, historic preservation, streetscapes, amenities to accommodate downtown living, and incentives for business incubation programs.

Basically, the program is what Hillsboro has been trying to do for the past five years by making a stab at façade improvements, streetscapes, and removal of blight but the DRD ties everything together in a single program created by city ordinance. The Mayor suggested that Council and Administration meet to write a Hillsboro-specific plan which includes defining the area and specifying the terms and amount of exemption in the area as well as the goals of the District and collaborative efforts with the property owners. Creation of the district is much less complex than creating a TIF. Mayor Hastings asked President Koogler to place the possible creation of the DRD into committee.

Mayor Hastings presented a copy of a letter he received from Bob Hodson in 2015 which outlines all of the projects and benefits of a Community Improvement Corporation (CIC). The letter listed all of the projects accomplished by the CIC since 1960 and emphasized that there is always a need for such an organization.

On a side note, the Ohio Municipal League conference that the Mayor attended also addressed the use of drones in municipalities. Zoning is the mechanism that controls where drones can take-off and land and drone legislation is being considered in many cities.

Ms. Aranyos asked for clarification regarding the Downtown Redevelopment District. The Mayor explained that it is not a grant and the structure of it is very flexible. The district can have a finite life span or can be in place permanently. Ms. Morris asked if the fountain and uptown benches could be obtained through the program. Mayor Hastings said that would be considered streetscapes and could definitely be used for that as well as the Colony Theatre project and the Uptown Plaza. The district could be extended to the proposed hotel property.

President Koogler placed the DRD into the Property Maintenance and Restoration Committee and will include the Finance Committee and Street and Safety Committee at a future point.

Ms. Morris asked if projects could be expedited by Council meeting more than once each month. Mayor Hastings said Administration would favor additional Council meetings and believed it could expedite projects. He felt an ordinance could be written and passed within the next three months. President Koogler explained that the purpose of the committees is to perform the leg-work for Council. He offered to discuss it further at a later time with anyone interested. There were no questions for Mayor Hastings.

### **SAFETY AND SERVICE DIRECTOR'S REPORT**

Mr. Wilkin thanked David Collins, local CPA, for the donation of a \$50 gift card to the city as incentive to complete the park survey. Miss Deborah Harsha won the gift card and donated it to Girl Scout Troop 321 to plant trees at Liberty Park. Kristina Ross and Katherine Koogler are the leaders of Girl Scout Troop 321. The survey resulted in good information about the city's parks.

The 91<sup>st</sup> Civil Affairs Battalion is in Hillsboro gathering information for the city, analyzing the current condition of all the city streets and sidewalks. The goal is to obtain the total number of street assets for the auditor and to determine which streets are in need of repair to be added to the capital improvement program and budget. The auditor has asked for this information for the past four years in order to provide it to the state auditors. The map provided by the 91<sup>st</sup> Battalion can also be used by OVRDC to add to a regional plan for sidewalks and streets in Hillsboro.

The 2017 budget is nearly done and Mr. Wilkin asked President Koogler to place it in the Finance Committee for review prior to Council's consideration for approval.

Mr. Wilkin asked Council to consider writing legislation that prohibits the use of city owned or rented dumpsters by citizens or city employees. He also asked to review current legislation: Sections 51.401, 93.12, 96.03, 155.070, and 165. Each piece of legislation should be amended or repealed. As Safety and Service Director, he will not selectively enforce laws within Hillsboro. All citizens must adhere to the laws and be accountable for them. There were no questions for Mr. Wilkin.

### **AUDITOR'S REPORT (Gary Lewis, Auditor)**

Mr. Lewis presented the year-to-date fund report and the year-to-date bank report to Council. The reports show a balance of \$7,164,887.47 in various accounts.

**MOTION** Ms. Klein moved, seconded by Ms. Aranyos, to accept the Auditor's reports. There was no further discussion. Vote: all yeas. Council accepted the report.

Mr. Lewis explained the legislation he presented to Council for approval. It takes care of a cash-flow problem in the Victim's Rights fund from the Law Director's budget.

Mr. Lewis said that Mike Burns, the gentleman that handled the refunding of bonds, contacted him saying he received a letter from the Mayor. Mr. Lewis read the letter to Council, which requested a side-by-side analysis of the bonds before and after refunding

in August and the bond payment schedule including final payoff dates. Mr. Lewis contacted bond counsel and read his email to Council which addressed Mayor Hastings' meeting with Dinsmore, the legal firm for bond counsel to the city. Mr. Lewis requested a summary of the meeting with the Mayor regarding the sale of the firehouse and the impact the refunding of bonds might have on the sale. Bond Counsel replied stating the Mayor had asked for a summary of his meeting and that it be confidential. Counsel stated that the city, i.e. Council, was the client and any documents would be shared with any city officials requesting such documents and it would be confidential and the memo would not be shared with anyone outside the city without express written permission from the city. Mr. Lewis continued reading the email from Counsel, explaining the extraordinary call provision and stating the Mayor believed the city may be worse off after the refunding than before the refunding and that city council did not know anything about the refunding. Counsel stated in the email that there was substantial savings to the city as a result of the refunding and the Mayor's letter to Burns seemed inconsistent with the telephone discussion Counsel had with him.

Mr. Lewis said that transparency is always the best policy and he looks forward to working with the Mayor to resolve the issue. The information for a side-by-side comparison is available in his office. Mayor Hastings asked Council if they understood, for the most part, the email from bond Counsel and the mechanisms involved in refunding. President Koogler said he understood it to mean that it was presented as a cost-savings measure and would put the city in a position to sell the firehouse. Mayor Hastings asked if Council members comprehend it because he himself was not able to fully understand the refunding and felt it bore further explanation. At the time of the refunding, Mr. Lewis told the Mayor that he (Auditor) did not owe the Mayor an explanation and the Auditor, by law, is not required to discuss bond refunding with the Administration. President Koogler called order when Mayor Hastings and Mr. Lewis began to talk over each other.

President Koogler asked Council their understanding of the bond refunding. Ms. Aranyos said she knew it was a huge savings for the city and it was very positive. Ms. Klein said the explanation of the savings was presented in writing to Council at the time.

President Koogler gave Mayor Hastings a minute to say what he wished and then gave time to Mr. Lewis. Mayor Hastings said that he did not say that there was no savings. He talked with bond counsel to determine if the refunding would have an impact on negotiations for the firehouse. Counsel informed the Mayor, if he understood correctly, that there could be an impact due to the 2010 North West Street Improvement bond that was refinanced into the new bond. The extraordinary call provision was placed in the bond by counsel because she was surprised that Mr. Lewis told her the firehouse would not be sold, that it was off the table. She included the extraordinary call provision to "play it safe." Prior to the Mayor's meeting with bond counsel, he asked Mr. Lewis or asked Mr. Wilkin to ask Mr. Lewis for the same information he requested from Mr. Burns, the Auditor said he was uncomfortable providing that information and that Administration should get the information from the bond people. Mayor Hastings wanted Council to understand that he did not necessarily think that there was no savings with the refunding but was concerned that the terms had changed for negotiating the sale

of the firehouse and the cost would be higher due to the North West Street bond now being included with the Firehouse bond.

Mr. Lewis said no one has ever contacted him regarding this issue until Mike Burns called him. He said that in his first conversation with bond counsel it did not appear that anything was going forward with the sale of the firehouse. But at the next Council meeting when the Mayor stated he wanted to meet with Paint Creek Fire District about the sale of the firehouse, Mr. Lewis contacted bond counsel to let her know that he was incorrect about the sale of the firehouse and there was a possibility that it may be sold. At that point she added the extraordinary call provision and determined that Paint Creek Fire District is a public entity. There was no reason to send a letter to Mike Burns or meet with bond counsel without including the Auditor who is the chief financial officer for the city. He granted the Mayor that negotiations might warrant confidentiality but with regards to it being confidential from officers of the city or council, it is not allowed by law. President Koogler asked if the extraordinary call provision creates the ability for a sale to occur. Mr. Lewis said the sale can occur but with a bond, it cannot be paid off like a loan. The proceeds from a sale are placed in an escrow account to pay for the bond payments. He emphasized that the city is not in a worse position now than before the refunding and considered the implication to be an attack on his integrity and he will defend it aggressively.

President Koogler opened the floor to Council. Mr. Harsha said he had no problem with the refunding. Mr. Donley asked Mr. Lewis what effect combining the North West Street bond with the Firehouse bond would have on the sale of the firehouse. Mr. Lewis explained the remaining amount of the bond that includes the North West Street project, the Firehouse, and the Police Department are like a loan and would only affect the sale of the Firehouse. Mr. Alexander asked that, in the event that one of the properties is sold, how much would be put into an escrow account. Mr. Lewis explained that proceeds from the sale would be placed in escrow to make bond payments.

Mayor Hastings said that one reason he asked for the side-by-side comparison was that when bond counsel discussed the extraordinary call option, she said that if you do extraordinary call the city would pay two million dollars. It is beyond the scope of his understanding and that is when he requested information from Mr. Burns to see a comparison. The Mayor said he was doing due diligence on his end. Mr. Alexander stressed the importance of communication between Council, the Auditor, the Mayor, and the Safety and Service Director. It appears that lines of communication are obstructed and he hopes that will change. Mayor Hastings agreed with his comment and thanked him.

There were no questions for Mr. Lewis.

#### **PLANNING COMMISSION (Mayor Hastings, Chair)**

The Hillsboro Planning Commission met at 5:30 p.m. on October 17, 2016 at the Hillsboro Firehouse. Tom Eichinger, Chair; Drew Hastings, Mayor; Ruth Robbins, and Buck Wilkin were present for the meeting. Todd Wilkin, Safety and Service Director, was absent.

Sherry Young, Terrace Avenue, requested the vacation of a portion of the alley behind her home. The Commission moved to deny her request in order to maintain access to the undeveloped parcels along the alley. Mr. Buck Wilkin reported that he is having difficulty finding people who are interested in serving on the Zoning Update Committee and on the Planning Commission. Rodney Ferguson requested the detachment of approximately twenty-two acres that he owns on Belfast Pike. The property is adjacent to 23 acres he owns located outside the city limits. The Commission will take a month to research the consequences of the detachment and give Mr. Ferguson an answer at the November meeting.

Mayor Hastings told the Commission that the owners of the Downtown Drug Pharmacy, located in the Bells Opera House, wants to move their pharmacy to the space in the Opera House adjacent to the alley and install a drive-thru window. The owners of the pharmacy feel they need a drive-thru window to compete with the other pharmacies in town. If they cannot install a drive-thru window they will probably move to a different location out of the Uptown district. The Commission discussed the precedent set with a drive-thru at 24 Exchange Deli and the need to make the alley at the Opera House a one-way alley. Mr. Eichinger said the matter is complicated because the building is owned by the Mayor but the request should start with Administration. Mayor Hastings suggested that the owners also give a written request to the Planning Commission. The meeting adjourned at 6:18 p.m.

Ms. Morris commented that she appreciated receiving the minutes from the Planning Commission and the Revolving Loan Fund Committee meetings. She does not feel that the Historic District is changed because 24 Exchange installed a pick-up window and she does not think a pick-up window at the drugstore would change things, either. In order to keep businesses uptown, Council needs to be progressive about drive-thru windows. She said that the drive-thru pick up is a large part of her business and without it she is not sure the business would survive Uptown. She believes that a drive-thru window at Pasquale's may have prevented their closing. She hopes the next restaurant in that location utilizes a drive-thru and she is 100% behind the idea to keep business Uptown. She also agrees with one-way alleys where drive-thrus are located. Mayor Hastings said that he was not a fan of drive-thrus in the Uptown area but realized that the businesses Uptown are competing with Harry Sauner Road and North High Street businesses and must have drive-thrus as well.

Mr. Wilkin said he received the request from the Mayor for a drive-thru window at the Opera House and asked the Mayor to contact the state historical society because he had received funds from the state for his building. The Design Review Board must review the plans to place a drive-thru uptown and because the Mayor is on the Design Review Board, Mr. Wilkin will contact Wilmington or Lebanon to ask if their Design Review Board would make a determination on the Opera House drive-thru. Mr. Wilkin met with the pharmacy owners and said they are more interested in another property uptown with parking and space for a drive-thru. He said he is not a fan of drive-thrus in every alley Uptown because of the number of calls he receives for one drive-thru window (24 Exchange), including calls from city officials. He realizes it is a benefit to business but

the negative feedback is enough to warrant council to ask what the most beneficial thing is for historical Uptown Hillsboro. He does not believe that one-way alleys everywhere with drive-thrus is not the most beneficial use of the alleys. Ms. Morris countered by saying there are many citizens that do not complain about the drive-thru and there are alternative alleys to use uptown. Mr. Wilkin cited a letter from Mr. Beery from November 19, 2015, that states that any elected official that has the perception of receiving special treatment for their permits and/or applications must have those permits reviewed by a third party. There were no questions for Mayor Hastings.

## **STANDING COMMITTEE REPORTS**

### **FINANCE COMMITTEE (Dick Donley, Chair)**

The Finance Committee met on November 3, 2016, at the Firehouse. Present were Dick Donley, Bill Alexander and Ann Morris. Also attending were Tracy Aranyos, Mayor Hastings, and Destiny Bryson, Executive Director of the Visitors Bureau, Joe Mahan, President of Hillsboro Uptown Business Association (HUBA), and Visitor Bureau members. The committee was called to order at 5:30 p.m. to discuss additional funding for the Visitors Bureau of Highland County. Ms. Bryson presented her plan for improving the effectiveness of the Visitors Bureau. The Highland County Lodging tax funds the bureau with approximately \$30,000 and funds from the city are approximately \$4,000 annually. Ms. Bryson shared thoughts on increased activities of the Bureau. The Committee listened to comments supporting the efforts of the Bureau.

After talking with the Auditor and the Safety and Service Director, Mr. Donley learned that the budget is tight for 2017 and he will keep the matter in committee until the budget is finalized. There will be legislation presented to Council in the future but he will continue discussion with the Auditor and Administration regarding the budget. Mr. Donley said he felt confident that the committee will come up with some figures to give to the Visitors Bureau. The Committee does recommend additional funds be paid to the Visitors Bureau. He believes it is worthwhile and wants to see the bureau succeed. There were no questions for Mr. Donley.

### **PROPERTY MAINTENANCE AND RESTORATION (Ann Morris, Chair)**

The Property Maintenance and Restoration Committee met on November 14, 2016 at 6:00 p.m. All committee members were present: Justin Harsha, Dick Donley, and Ann Morris. Others present were Tracy Aranyos, Claudia Klein, Mayor Hastings, Todd Wilkin, Bill Alexander, Avery Applegate, and Dale Campbell. There was discussion concerning blighted private properties. One property in question was 127 West Josie Avenue. All members decided they would like the city to look as good as possible, and know there are several properties within the city that could use sprucing up. After hearing from Mr. Campbell and his concerns, the committee feels that the current ordinance on the books will cover the blighted properties in question. Mr. Wilkin said he will have the code enforcement officer contact the resident on Josie Avenue.

The committee discussed adding a private property ordinance concerning nuisance vacant properties and an ordinance addressing vacant and/or junk/unlicensed cars. That issue will remain in committee.

Regarding the Colony Theater, Mr. Wilkin is waiting to hear from Jim Bailey to examine and determine the structural content of the Colony Theater. Once that is determined, the committee can obtain bids on how to continue with the Colony project. The plan is to either rebuild the front part of the Colony and repair the façade or find another way to rebuild the front half of the Colony and decide on which façade choices to make. Barry Stratton will move the electric and from that point the committee can make progress on the project. The meeting adjourned at 6:38.

Ms. Morris noted that the committee received definitions of signs for further review. Mr. Harsha asked about the status of the house on West Walnut Street that Mr. Beery filed with the court for receivership. Mr. Beery left the council meeting earlier and was not present to answer the question.

**CIVIL SERVICE AND EMPLOYEE RELATIONS COMMITTEE (William Alexander, Chair)** No report.

**STREET AND SAFETY COMMITTEE (Justin Harsha, Chair)** The Committee did not meet but Mr. Harsha reported on the Festival of the Bells meeting held on November 7, 2016. Mr. Donley asked about the traffic light control project. Mr. Wilkin explained that the project is scheduled for April 2017 and is funded by a 100% grant from ODOT. The timing of all traffic lights will be controlled by a wireless inter-connect system.

**UTILITIES COMMITTEE (Becki Wilkin, Chair)**

There was no meeting but the committee recommends continuing the moratorium for another month and will consider rescinding the rate-increase schedule. Mr. Koogler said he would consult with Mr. Beery about legislation to remove the rate-increase schedule.

**MOTION** Ms. Wilkin moved, seconded by Ms. Aranyos, to continue the moratorium on the water/sewer rate increase for an additional thirty days. Vote: all yeas. The moratorium will continue.

**ZONING AND ANNEXATION COMMITTEE (Tracy Aranyos, Chair)**  
No report

**COMMUNITY ENHANCEMENT (Claudia Klein, Chair)**

No report. Mr. Koogler commended Ms. Klein for her efforts to collect items to help the hurricane victims. Ms. Klein said she would meet with Mr. Koogler regarding any action on the creation of an Entertainment District. Mayor Hastings said the Downtown Redevelopment District can include Entertainment Districts. Ms. Klein asked about the Land & Water Conservation Grant presented to Council. Mr. Wilkin said it will include trails around Harmony Lake, another shelter house, trees, and a potential community garden. A proposed Eagle Scout project will include picnic tables and benches around the lake, as well as fishing tables.

**UNFINISHED BUSINESS**

No unfinished business

## **PASSAGE OF ORDINANCES AND RESOLUTIONS (THIRD READING)**

No legislation

## **SECOND READING OF ORDINANCES AND RESOLUTIONS**

No legislation

## **FIRST READING OF ORDINANCES & RESOLUTIONS**

- ***Ordinance No. 2016-17*** An Ordinance to Repeal the Establishment of a Board or Commission (CIC/HAEDC) *Introduced by Aranyos, Klein, and Morris*

Ms. Aranyos said she is looking at the city boards to disband some of them. She had reason to believe that the CIC is a political power tool and she has a problem when it becomes part of a <inaudible>. She said it should be easier for the community and businesses to use and it should be faster. A board member told her how she should do her job and that she is not doing her job and they will go around her. When the board does not want to work on a project or tries to slow-up a project, she does not see a need for it. Ms. Aranyos said Council can move a lot faster than a board. A lot of people have told her that they do not understand the process or why it takes so long. It is easier to put it online and obtain the application or permit. A council member can meet with a citizen within days and move much quicker than a board. Sometimes there are members of a board that have a conflict of interest which slows the process and for appearances sake it does not look good. Council can handle the projects with no problem.

Mayor Hastings clarified that the discussion was about repealing the Hillsboro Area Economic Development Corporation (HAEDC or CIC). The house on West Walnut Street that is in receivership must go through the CIC or HAEDC. President Koogler could not verify that the receivership must go through the CIC. Mayor Hastings said the blighted properties must be disposed of or received by an entity other than the City of Hillsboro. CIC's are used to transfer property for the city. The municipal Downtown Redevelopment District mentioned earlier is usually administered by an economic development entity, such as the CIC. The Mayor also referred to Mr. Hodson's letter outlining all of the good things in the city made possible by a CIC. He told Ms. Aranyos that he was sorry that she had a bad experience but it is important to work through those problems without resorting to dissolving the entity itself.

Ms. Aranyos said it was not required to have a CIC and if the city needed one they could use the Highland County CIC. Of the two projects turned over to the Hillsboro CIC, both were rejected. It is not working for the city and Council can handle it in committee. Ms. Klein asked how long the terms are for CIC board members. The Mayor was not sure. She asked who approved the board members. President Koogler explained that the articles and declarations of the CIC control the membership. When the CIC is created, the membership criteria are determined. For example, the County CIC is required to have someone from the county on their board. Mayor Hastings asked that the legislation be tabled or placed in committee until Council can look at the Downtown Redevelopment District and a meeting can be held to explain to Council exactly how the CIC works. Ms. Aranyos asked to keep the legislation as-is and vote. President Koogler suggested that

since this was the first reading of the legislation, Council and Administration continue discussion and possibly ask Mr. Beery to explain how it works. The issue was placed in the Finance Committee and President Koogler asked that the three members introducing the legislation be present for informational purposes.

- **Ordinance No. 2016-18** An Ordinance to Repeal the Establishment of a Board or Commission (Design Review Board) *Introduced by Aranyos, Klein, and Morris*

Ms. Aranyos said the same points she made earlier apply to the Design Review Board. The Board is not user-friendly and no one knows who to contact or what the rules are for submitting a permit. It could very easily be posted on the Web site. Some requests are very simple and must wait a month or longer for an answer. Ms. Klein also said the rules and regulations should be online so people know what to do and what to expect. Ms. Wilkin said that at an October meeting it was requested that a member <inaudible> to Council members and she has not <inaudible> by anyone who is a member of the Design Review Board. It is a simple request that should take two seconds.

Mayor Hastings said that Ms. Klein makes a good point when she said it does not appear there are any rules or regulations and that the board is personality based. That is not the case and the manual was revised to prevent the board from being personality based. President Koogler asked Ms. Hardeman (Chair, Design Review Board) to weigh-in about the Design Review Board Manual. Ms. Hardeman explained that the Design Review Board looked at many manuals used by other cities to create one that is good for Hillsboro. She did not know why Council did not receive a copy of the manual. Anyone that goes to the Administration office about permits and signage for an Uptown property are given the materials they need regarding the Design Review Board. The Board meets on the first and third Wednesday of each month and hold special meetings to meet deadlines. The Board makes every effort to accommodate the property/business owner and contractors to keep their projects moving. Ms. Hardeman said if the Design Review Board members are not approved by council at this meeting, the Board cannot meet on Wednesday and could miss a thirty-day time limit on requests.

Mr. Harsha said he sees the importance of the Design Review Board and does not want to see negative things happen in the Historic District. He suggests that the matter be placed into committee and restructured to give Council more control of it. He referenced a vote made by the Mayor that was out of line and should abstain from any vote having to do with the Restoration Committee. Ms. Hardeman reviewed the requirements for membership. She suggested that a member of council be on the board. Ms. Aranyos said the code is in place to regulate, she wants to simplify the process. Mr. Harsha said there are a lot of special considerations for the Historical District. He thinks the Design Review Board can review faster with two meetings per month as opposed to Council only meeting once each month, but the Board must operate properly. Mayor Hastings agreed with Mr. Harsha and believes that city council is a more important body than one to decide on color samples and look at wood trim at their meetings. President Koogler placed the Design Review Board issues in Mr. Donley's committee.

- **Ordinance No. 2016-19** An Ordinance to Establish a Charge to Fund Inflow and Infiltration Abatement in the Sewer Department *Introduced by the Safety and Service Director*

Mr. Lewis said the ordinance number referenced in the legislation may be incorrect and he will verify it.

- **Resolution No. 16-40** A Resolution to Approve Design Review Board Members Appointed by the Mayor

**MOTION** Ms. Morris moved, seconded by Ms. Donley, to approve and adopt Resolution No. 16-40. Vote: all yeas. Council approved and adopted the resolution.

- **Resolution No. 16-41** A Resolution to Adjust Appropriations and to Transfer Funds *Recommended by the Auditor* The legislation is appropriations in nature and does not require the suspension of the Three Reading Rule.

**MOTION** Mr. Harsha moved, seconded by Ms. Aranyos, to approve and adopt Resolution No. 16-41. Vote: all yeas. Council approved and adopted the resolution.

- **Resolution No. 16-42** A Resolution Authorizing the City of Hillsboro to Prepare and Submit an Application to Participate in the Ohio Department of Natural Resources Land and Water Conservation Fund Program and to Execute Contracts as Required *Introduced by the Safety and Service Director*

**MOTION** Ms. Klein moved, seconded by Ms. Aranyos, to suspend the Three Reading Rule. Vote: all yeas. Council suspended the Three Reading Rule.

**MOTION** Ms. Aranyos moved, seconded by Ms. Wilkin, to approve and adopt Resolution No. 16-42. Vote: all yeas. Council approved and adopted the resolution.

## **NEW BUSINESS**

No new business.

## **ADJOURN**

**MOTION** At 9:03 p.m., Ms. Klein moved, seconded by Mr. Harsha, to adjourn. Vote: all yeas.

The next scheduled meeting of the Hillsboro City Council is Monday, December 12, 2016 at 7:00 p.m. in the Hillsboro Municipal Court.

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Lee Koogler, President

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Debbie Sansone, Clerk